



# A Note from the Nurse

Dear Parent/Guardian:

Due to requirements placed on the schools by Florida Statutes Chapter 232.22(2), the following policy regarding medications dispensed at UCP of Central Florida must be enforced.

Periodically, parents/guardians and physicians request that the student take medications during school hours. Parents/guardians are encouraged to develop a schedule so that the necessity for taking medications at school will be minimized or eliminated.

All medications shall be delivered to the classroom with the following information on the pharmacy container for prescription medications and in the factory sealed container for non-prescription medication:

1. Name and purpose of medication
2. Time the medication is to be given
3. Specific instructions on the administration of the medication
4. Physician name and phone number
5. Pharmacy name and phone number
6. Approximate duration of medication, i.e., end of school year/10 days, etc., and possible side effects are to be listed on the Medication Authorization Form

Parents/guardians **must** bring all medications in the most current labeled container. Parents/guardians will be required to fill out a Medication Authorization Form before medication can be dispensed. **Notes from home will not be accepted as authorization for dispensing medication.** This applies to all prescription as well as non-prescription medication.

**If there is no Medication Authorization Form, the medication will not be dispensed and the parent/guardian will be contacted.** For safety and security reasons, medications must be transported to and from school by the parent/guardian. **Do not send medications to school with the child or siblings.**

Your cooperation in following this policy is greatly appreciated. We hope you recognize and appreciate the necessity of such a policy in order to ensure the health and safety of our children.

Thank you,

Janice Harlan, RN  
School Nurse  
UCP of Central FL