



**Charter School Board of Directors Meeting
May 4th, 2017 – Minutes**

Charter Board Members In attendance:

Matias Trevino, Carla Holoman, Beth Schmude, Alexandra Kotsikas, Dee Sperling, Dana Power, Elizabeth Derilus

Staff in Attendance:

Dr. Ilene Wilkins, Steve Judy, Rosina Padilla

Guest in Attendance:

Shavaughn Toole, Troy Techau

1. Meeting was called to order at 6:06pm
 - i.) Introductions were made from all present.
2. Approval of prior meeting's minutes – Minutes approved at 6:08 pm
 - i.) Motion by Alexandra Kotsikas, second by Dana Power, Motion passed.
3. Upcoming Agency Events
 - i.) May 9th and May 11th, 2017 – Book Buds
 - ii.) May 20th, 2017 – TLA Graduation
 - iii.) May 31st, 2017 – Pre K and below Graduation
 - iv.) May/2017 – 5th Grade graduation – Date to be announce
 - v.) October 20th, 2017 – Faces Behind the Miracle Breakfast
4. Staffing Updates/Discussion
 - i.) Staffing Updates – Agency Wide – Staff updates approved at 7:25 pm
Motion by Dana Power and second by Beth Schmude. Motion passed.

The UCP West Orange Campus now has a new School Administrator, the transition happened right after our March Board meeting. After interviewing a few candidate we decided to hire Ms. Tracy Stockwell, who is relocating from Wisconsin, Ms. Stockwell will be starting on May 15th, 2017. We will also have an upcoming transition at TLA, Stacey Ricketts current School Administrator will be most likely moving to another position with UCP due to a family situation. We have started the process of interviewing for a new School Administrator for the TLA Campus, Ms. Ricketts will finish the school year. At the Bailes campus we have hired and started a new Therapy Program Manager.

5. Legislative Issues –

Medical Billing – A state plan was submitted to support with recent changes with Medicaid, currently we are supporting with questions and still waiting to be approved to bill IEP services to Medicaid. Currently only Osceola School District is allowing IEP services to be billed to Medicaid.

LEA Legislation – UCP would like to be its own LEA (Local Education Agency). We have proposed some language and are working with a pro bono lobbyist to gain legislative support.

Board voted to approve UCP to be its own LEA. Motion approved at 6:29 pm.

Motion by Beth Schmude and second by Dee Sperling. Motion Approved.

6. Fall Enrollment –

The fall enrollment looks very good. We have a nice number of students on the waiting list for the fall. Preschool has a larger waiting list.

Enrollment this year has been handled differently taking into consideration new State of Florida Enrollment Policy. Enrollment has been directed by the new policy and has been prioritize as follow:

(1) Priorities are:

- (a) Current Students
- (b) Siblings of Current Students

- (c) Existing students transferring to other UCP Charter Schools
- (d) In county students
- (e) Students from out of County

7. Instructional Updates:

Schools completed testing successfully and are gearing towards a great end of year. The education team is planning for the fall of 2017-2018.

8. Legal Updates –

UCP Seminole Campus had concerns related to the air conditioning and air quality. Air quality test were completed at all classrooms and all results came back good, except for one of the classrooms. One classroom had a minor concern as well as a minor issue with the split air unit during the quality test. The bacteria were plant base and not considered a bad mold type. The Air Quality Technician recommended cleaning and a retesting. Unit was cleaned and retested and results came in clear and good.

9. UCP Downtown Campus –

General Update – Preparation for the Kaboom playground built is now ongoing. A big tree had to be removed from the playground in preparation for the playground build. Parents have done a water drive at the school resulting in a big amount of water for the volunteers. The school had a very good fundraiser at Ci Ci's pizza. Dr. Wanda Wade, new Assistant School Administrator has had a strong start and very focused on the Elementary side of the school. The new elementary wing built is already in planning stage with all permits approved and will be completed during the summer.

Financial Update - Charter School Budgets/Financials – Review March 2017 YTD Financial Statements. Financials were explained to the Board and financial related questions were answered and clarified. Charter School Budget was explained to the Board with an explanation of Budget breakdown (all budget lines explained) was provided to the Board. Budget for all Schools were discussed. Motion approved at 7:23 pm, Motion by Dee Sperling and second by Dana Power. Motion Passed.

Staffing Update - Staff updates approved at 7:25 pm

Motion by Dana power and second by Beth Schmude. Motion passed.

10. UCP Transitional Learning Academy Middle and High School Charter Board

***General Update* - To recruit more parents to attend the PTO meetings, TLA will be moving their PTO meetings to 4:00 p.m. due to lack of attendance at the original time of 6:00 pm. TLA is working on expanding internship opportunities for the students. ABC Fine Wine and Spirits is a new proposed site along with Tijuana Flats, Walgreens and Target.**

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Staffing Update - Staff updates approved at 7:25 pm

Motion by Dana power and second by Beth Schmude. Motion passed.

11. UCP Osceola Charter School

***General Update* – UCP Osceola campus has a new school administrator, Beth Morris who transitioned from the role of Director of Curriculum and Instruction. The school enrollments continue to grow and new classrooms will be added for the next school year.**

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Motion by Dana power and second by Beth Schmude. Motion passed.

12. UCP Pine Hills School

***General Update* – The Pine Hills campus finished their expansion and repainted the school. Pine Hills campus has been a Rock Star this year. They held a Clean-up project last week and had a field trip with the 2nd - 5th graders to Orlando Rep Theater, the children enjoyed the trip.**

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13. UCP Seminole Charter School

UCP Seminole campus had a sweetheart dance and it was a success. They had over 120 participants the coverage was \$4.00 for PTO member \$6.00 for non-members. Teacher took control of their children and parents. PTO will be having a clothes drive next month. Spirit night will be held during the month of April. In the month of May UCP Seminole will be celebrating Dr. Seuss Day. In April, the Week of the Young child will be celebrated, activities are currently being planned and PTO elections will

be held. In May, we will also celebrate Teacher appreciation week and for Mothers Days celebration, the school will host a “muffins with mom”.

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14. UCP East Orange/Bailes Charter School

The Bailes Campus Cheerleading Team participated in a Magic Game exciting evening for the school.

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15. UCP West Orange Charter School

UCP West Orange is holding a bottle cap collection for Dana Powell's husband company - they make benches out of them. Parents are very excited about the bottle Cap drive. A movie night is being planned. A support group for parents is being planned with the support of Dr. Wendy Thomson. The school currently has a large waiting list for enrollment.

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16. Compliance Update

No major updates, some board members are currently completing refresher courses for Governance Training.

Resignations – Longtime Board Member Mr. Ben Chernow, has presented his resignation from the Board, we appreciate Mr. Chernow great participation in the UCP Charter Board.

Meeting was adjourned at 7:46 pm.

Minutes prepared by: Rosina Padilla

Minutes Approved by Board on: September 28, 2017 at 6:13 pm