



**Charter School Board of Directors Meeting
November 2, 2017 – Minutes**

Charter Board Members In attendance:

Angela Alban, Beth Schmude, Alexandra Kotsikas, Dana Power, Matias Trevino, Troy Techau, Robin Murray,

Staff in Attendance:

Dr. Ilene Wilkins, Rosina Padilla, Steve Judy, Jeannine Mills

Guest in Attendance:

Tara Perry

1. Meeting was called to order at 6:11pm by Angela Alban, Chair of the Board.
 - i.) Introductions were made from all present.
2. Approval of prior meeting's minutes – Prior minutes, meeting of September 28, 2017 were not voted for approval due to Non – Quorum.
3. Upcoming Agency Events
 - i.) 5K Lake Scary – November 4, 2017
 - ii.) Poker at the Palace – April 6th, 2018
 - iii.) UCP 25th Annual Gala – April 7th, 2018
4. Staffing Updates – Agency Wide - Staff updates were shared and discuss with board members. Staff Updates were not voted for approval due to Non – Quorum.
 - i.) 403B/Retirement – UCP will be offering all employees a 403B matching program in the coming months.
 - ii.) District Background Clearance Process Issue – UCP has experienced difficulties and Delays in the background screening process through OCPS, these delays have

hindered the onboarding of our staff members and independent contractors. We have requested assistance from the District.

5. Legislative Issues –

- i.) HB7069 Lawsuit –There are currently multiple law suits from School Districts (including Orange County) against the HB7069. They are primarily fighting against the provision to allow Charter Schools to receive a portion of the District capital dollars from real estate taxes.
- ii.) Medicaid Billing – In 2016 Senator Gardiner supported for Charter schools to directly bill School Certified Match Medicaid for therapy/nursing/behavior services that were provided through the students IEP's. A state plan was submitted to support with recent changes with Medicaid, Dr. Wilkins supported with questions and answers to the State of Florida and was an advocate of the law. We have just learned that the law was approved to bill Medicaid for therapy services provided to our students through their IEP.

6. School Grade Plan Updates – Jeannine Mills, Director of Assessment and Accountability reviewed the action plan in place to support our priority schools. UCP has assigned an educational team that is supporting the priority schools administrators and educational team daily.

7. Fall Enrollment – Fall Enrollment is doing ok consortium wide. We have some schools that have exceeded their enrollment goals, and some schools are close to complete budget enrollment and some below.

8. Instructional Updates:

- a.) New Progress Monitoring Program – Teacher and Students are working and enjoying the two new assessment programs we launched at the beginning of the school year; Achieve 3000 is a program for Grade 3 and above and SMARTY ANTS is for programs Pre k and Above, we have also received great comments from parents due to the interaction of child - parent that these program offer.
- b.) Hurricane Make Up Days – As a Charter school we assign our own make up days. For Osceola County and Seminole we do not have to do any make ups as we went back to school earlier than the District. For Orange County school we had a make-up day on

October 27, 2017 and as of February 1, 2018 we will extend the Wednesdays dismissals.

9. LEA Transition Updates – The LEA transition continues to move forward. Becoming our own LEA was not only a financial decision, but our main goal is to have better control of the ESE services and better support our ESE students. We have hired our own Psychologist, Social Worker and we now have our own Physical Therapy, Occupational and Speech Diagnosticians this will support with us doing all our evaluations and reevaluations. All other education services that are not part of ESE services are handled through the school districts.

10. Legal updates – No legal updates.

11. UCP Downtown Campus – Update provided by Board member Matias Trevino, the school had a book fair western style, students and families enjoyed the book fair. Onboarding of staff continues to be a concern. The parents are working in forming a PTO team.

Financial Update – Charter School Budgets/Financials – Review September 2017 YTD Financial Statements. Financials were explained to the Board and financial related questions were answered and clarified. Budget for all Schools were discussed. Financial report was not voted for approval due to Non – Quorum.

Staffing Update - Staff updates were shared and discuss with board members. Staff Updates were not voted for approval due to Non – Quorum.

12. ***UCP Transitional Learning Academy Middle and High School Charter Board*** – Beth Schmude updated, Ms. Schmude expressed concern about parking of vehicles in front of the Holloway building, Dr. Wilkins will address the issue.

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13. UCP Osceola Charter School – Update was provided by charter board member Troy Techau. Osceola campus held the PTO meeting with 40 parents attending, PTO is sponsoring a field trip for the students. Support for traffic planning was requested.

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UCP Pine Hills School - Update provided by Rosina Padilla. Pine Hills Campus had a successful Curriculum Night and held their Title 1 meeting. Spirit Week was held during FTE week and attendance was 100%. Annual Fall Festival was held on September 26, great parent participation and volunteers from UCF attended. Pine Hills Campus also held their 1st Quarter Awards ceremony with a guest entertainer, Jack Hartman. The students raised over \$1000.00 to cover the cost of entertainment and items needed for the festival. Pine Hills had a food truck, Kona Ice, bounce house and activity booths for the students to enjoy. Pine hills also held an ABA Workshop for Parents.

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- 14. UCP Seminole Charter School** – Update provided by Board member Alexandra Kotsikas, Seminole campus held their Fall festival with haunted houses, trunk or treat, petting zoo. Seminole campus is getting ready for the Holidays and will be doing a Holiday shop and an Apple Tree for Teachers and Staff.

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- 15. UCP East Orange/Bailes Charter School** – update provided by board member Robin Murray. Fall Festival was held with a haunted House, Trunk or Treat. Spirit week was held. Second and Third graders had a field trip to Orlando Shakespeare. Bailes also had a field trip to the movies and is now planning all Thanksgiving events.

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16. UCP West Orange Charter School – Updates provided by Board member Dana Power. West Orange campus had a Trunk or Treat. The PTO had a costume drive and held a sensory day for the students. West Orange is now planning all Holidays events.

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17. Compliance Update

New Board Member Troy Techau was welcomed to the Board. Governance Refresher course have been emailed to Board members pending to renew governance training.

Resignations – None

Meeting was adjourned at 7:38 pm.

Minutes prepared by: Rosina Padilla

Minutes Approved by Board on: January 18, 2018 at 6:13pm



Angela Salva – Board Chair